



WHERE WILL YOU SERVE?

www.montgomeryserves.org

Community Service Week Volunteers Needed!!!

Be a part of engaging 25,000 volunteers in Montgomery County's Community Service Week! Community Service Week is being held in celebration of the 25th Anniversary of Community Service Day, an annual day of service throughout Montgomery County. The goal of Community Service Week is to increase the culture of serving and giving in the County and to engage new people in service and recognize those who are already serving while meeting needs in our community. The week will kick off at the World of Montgomery Festival in Wheaton, October 16 and conclude with a large celebration of service in Downtown Silver Spring, October 22. During the week of October 16-22 there will be service projects & volunteer fairs to engage volunteers throughout Montgomery County.

Nonprofit Project Liaison

1-30 hours per week, start now or in early September

- Work with nonprofit partners to identify projects and also last minute needs, project supplies, rain plans, etc.
- Conduct site visits if necessary to determine what volunteers can do, what supplies might be needed and any other assistance that might be needed for large signature projects.
- Identify if there is a need to engage other members to help sites prep for volunteer projects. (example: possibly work with the Manna Food Center to recruit volunteers for food sorting to prep warehouse for large delivery from CSW drives)

Pledge 25 Coordinator

15-20 hours per week, start in early September

- Reach out to volunteers who have signed up for Pledge 25 to complete survey to finalize hours or to encourage them to submit them online
- Create a list people who have completed Pledge 25 to be recognized
- Plan and coordinate recognition and prize

Volunteer Project Matching Coordinator

20-25 hours per week, start early September

- Help connect volunteers looking for a project with an open project. Take request from interested volunteers and groups and refer them to a project and/or provide them with ideas for a project.

Outreach Organizer

5-10 hours per week and possibly more if doing outreach events – start early September

- Organize/coordinate outreach appearances for volunteers to promote Community Service Week in late September, early October (Example: 3-5 volunteers, 2-3 hours, at 8 metro stations in Montgomery County)
- Work with social media outreach volunteer and press outreach volunteer
- Work with nonprofit outreach volunteer to coordinate possible volunteers to get photos and videos of projects at sites (before and after shots of certain sites as well)
- Coordinate volunteer to visit local libraries to other businesses to promote the event and hang up flyers as well as promote service and community involvement.

Street Team Volunteers

occasionally, 2-3 hours at a time anytime in September or October

- Volunteers who are available to help us pass out flyers, most likely on weekends or evenings at community events.

Event Photographer and Videographer

- Go to various events (1-5) at locations throughout Montgomery County to get footage for Service Projects during Community Service Week (October 16-22)
- Videographer – If possible, create videos from the footage you take at the project. If not, create a DVD of the footage and send to the volunteer center to be edited into a video.
- Two dates we need a fabulous photographer for are:
October 16 – WOMF
October 22 – CSW Silver Spring

More Information

Visit www.montgomerycountymd.gov/volunteer

Email servicedays@montgomerycountymd.gov,

Call 240-777-2600

For more information on these positions or to apply (*please send a resume or samples of work if applicable*), please email Lucy at servicedays@montgomerycountymd.gov or call 240-777-2618.